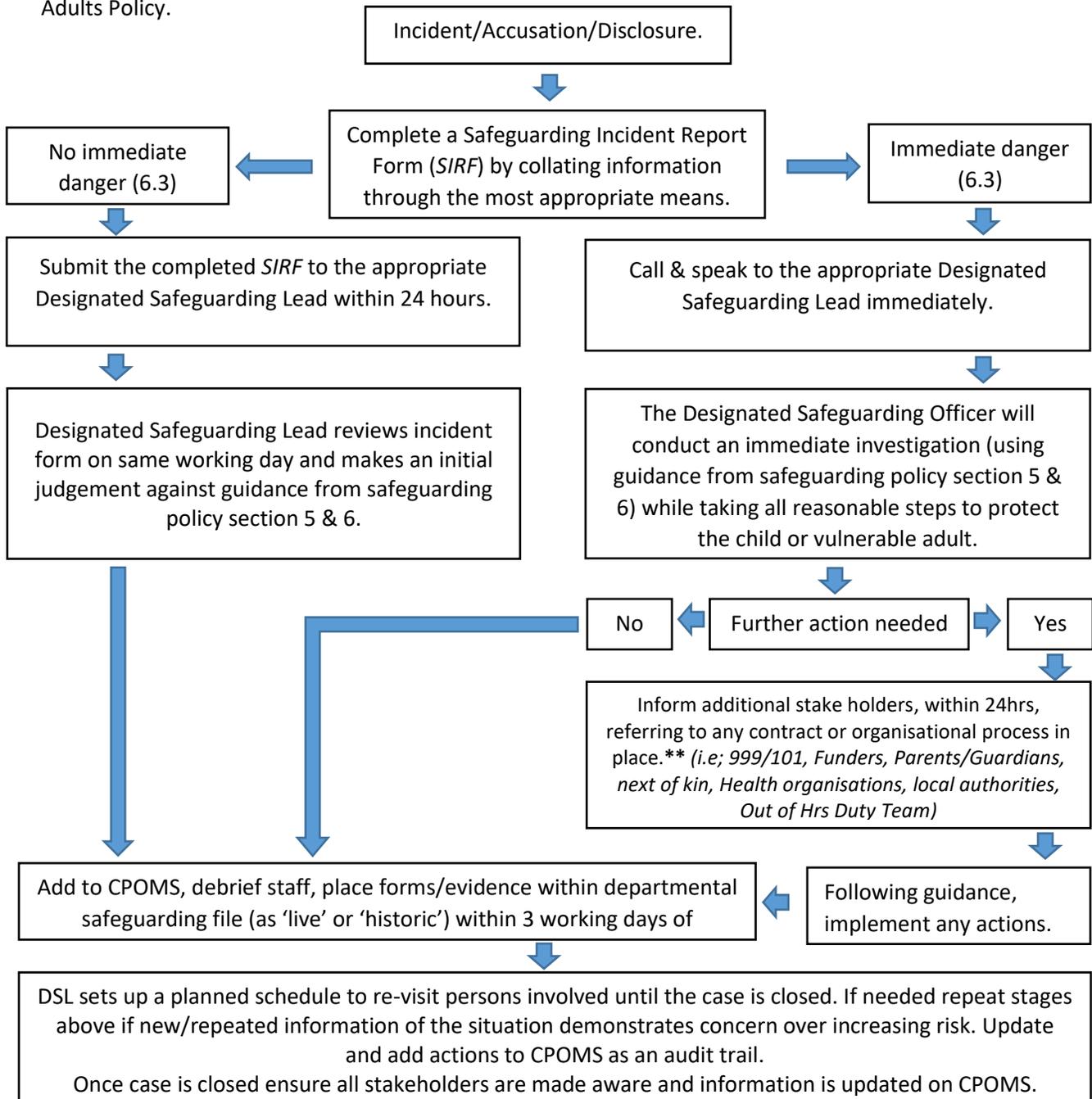


The following process should be applied in line with the SSG Safeguarding of Children & Vulnerable Adults Policy.



The Designated Safeguarding Lead (DSL) is responsible for conducting any investigation and communicating the results if the child and/or vulnerable adult abuse is suspected to be committed by a member of center staff, whether paid or voluntary. Throughout this procedure, records will be maintained and kept securely and confidentially.

The Safeguarding Officer will make any necessary reports to the authorities on the allegation, which places a child or vulnerable adult in danger.

****Within the departments the DSL MUST provide a completed SIRF and upload to CPOMS and include the *Company Safeguarding Lead* in order for any funders/Authority leads to be informed of any serious safeguarding concern/issue against their contract(s).**